

Parts of a Book

Front Cover – The covering on the front of a book. It includes the following information:

- The title
- The author
- Some type of illustration or picture

Back Cover – The covering on the back of a book. It may include a variety of different information, such as:

- A summary
- A list of other books in that series
- A list of other books by that author
- An illustration or picture
- Nothing at all

Spine – The binding of a book that holds the front cover, back cover, and pages together. On a library book it has the following information:

- The title
- The author's name (usually the last name only)
- A spine label (includes the call number and library key stickers)

Pages – The individual papers inside the covers of a book.

Parts of the Inside of All Books

Title Page – This page gives the bibliographic information of that particular copy of the book. It includes:

- The title
- The author
- The illustrator (if there is one)
- The publisher (company that makes a book)
- The place of publication (city where book was published)

Verso – This is the back of the title page. It includes:

- The copyright (the legal right of the author to own the information or story he/she has written, so that nobody may copy that information or story without the author's permission)
- Date – the date the book was published

Text – The information or story that is read inside of a book.

Parts That Some Books May Have

Table of Contents – A list of chapters and their page numbers.

Parts of Books Unique to Non-Fiction or Reference

Index – An alphabetical list of all of the topics included in a book and their page numbers.

Glossary – A list of terms used in a book and their definitions (a mini dictionary)

Bibliography – A list of other books about the same subject where the author may have gotten his/her information.

Appendix – Extra information that is not necessary to the understanding of the book.